

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
DECEMBER 5, 2016  
TOWN HALL  
7:00 PM**

Board Members Present: Nadine A. Hawver, Chairman  
David A. Smith, Clerk  
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator  
Members of the public

Chairman Hawver called the meeting to order at 7:00 PM

**APPROVAL OF MINUTES:**

Selectman Smith moved to approve two sets of minutes from November 7, 2016, one set of minutes from November 15, 2016 and one set of minutes from November 22, 2016 meetings as presented, seconded by Selectman Petersen. The motion carried unanimously.

**APPROVAL AND SIGNING OF REST OF RIVER AGREEMENT:**

Discussion ensued regarding a three year agreement with the five Rest of River towns to continue to seek remedies for the Housatonic River. Selectman Smith moved to approve the three year agreement and authorize Chairman Hawver to sign it, seconded by Selectman Petersen. The motion carried unanimously.

**REVIEW ENTERTAINMENT LICENSE FOR BARN SPACE CATERING:**

Casey Rothstein-Fitzpatrick from Barn Space Catering was present to request an extension on the time for their Entertainment License. They would like to host a New Year's Eve party and would like to be allowed to provide entertainment until 2 am. Selectman Petersen moved to allow Barn Space Catering to provide entertainment up until 2 am on New Year's Eve, seconded by Selectman Smith. The motion carried unanimously.

**APPOINT CHARTER REVIEW COMMITTEE:**

Six residents have submitted letters of interest to serve on the Charter Review Committee. Discussion ensued regarding developing a charge for the Committee. Administrator LaBombard will draft a charge for discussion at the next working meeting. The Committee will begin in early January. Selectman Petersen moved to appoint Selectman Smith, Rene Wood, Robert Weitz, Tammy Blackwell, Pat Levine and Eileen Clarke to the Charter Review Committee, seconded by Chairman Hawver. The motion carried 2-0, Selectman Smith abstained.

**APPOINTMENT PLANNING BOARD ALTERNATE:**

Selectman Petersen moved to appoint David A. Smith, Sr. as an alternate to the Planning Board, seconded by Chairman Hawver. The motion carried 2 – 0, Selectman Smith abstained.

**BERKSHIRE COUNTY EDUCATIONAL TASK FORCE:**

Carrie Green from the Berkshire County Educational Task Force was present to discuss the results of Phase I Final Report. Discussion ensued regarding the results and the

process for beginning Phase II. The work is investigating the declining population of students in Berkshire County and how best to continue to provide quality education while looking at how schools can be sustainable.

**2017 ALCOHOL LICENSE RENEWALS:**

The following businesses have applied for renewal of their Alcoholic Beverage Licenses:

Blue Door Market & Café ó Wine & Malt Package Store

Blue Door Market & Café (Bash Bish Brew & Que) ó Wine & Malt Restaurant

Architects Development (Stagecoach Tavern) ó All Alcohol Inn/Hotel

Architects Development (Barn Space Catering) ó All Alcohol Restaurant

Architects Development (Race Brook Lodge) ó Wine & Malt Inn/Hotel

The Marketplace Café ó Wine & Malt Restaurant

The Bean and I, LLC (The Bridge Restaurant) ó All Alcohol Restaurant

Silks Variety, Inc. ó All Alcohol Package Store

Berkshire Mountain Distillers ó Farmer Distillery Poring Permit ó All Alcohol

Black Sheep Brewing Company, Inc. (Big Elm) ó Farmer Winery Pouring Permit ó Malt Only

Selectman Smith moved to approve the above Alcoholic Beverage Licenses for 2017, as listed above, seconded by Selectman Petersen. The motion carried unanimously.

**SUSTAINABLE MATERIALS RECOVERY PROGRAM GRANT:**

Administrator LaBombard stated that the Town has been awarded a Sustainable Materials Recovery Grant to replace the light bulb shed at the Transfer Station. This grant may be used for light bulbs and other items that contain mercury.

**APPROVAL OF INVITATION FOR A SHARED SERVICES MEETING:**

The Board has been working with the Board of Selectmen in New Marlborough to draft a letter inviting other surrounding towns to a meeting on January 23, 2017 to discuss options for sharing services. Selectman Smith moved to approve the letter and authorize Chairman Hawver to sign it, seconded by Selectman Petersen. The motion carried unanimously.

**REPRESENTATIVE FROM THE BOARD FOR THE HIGHWAY COLLECTIVE BARGAINING AGREEMENT:**

The CBA for the Highway Department expires on June 30, 2017. Discussion ensued regarding a member of the Board to serve for negotiations. Selectman Petersen moved to appoint Selectman Smith as the Board's representative for the Highway CBA negotiations, seconded by Chairman Hawver. The motion carried 2-0, Selectman Smith abstained.

**SELECTMEN'S ITEMS:**

Selectman Smith stated that the Sheffield Police Officers' Association is collecting for the Toys for Tots program. New, unwrapped, non-weapon related toys may be dropped off at the Police Station until December 11, 2016. Toys for children newborn to age 12 are accepted.

Chairman Hawver stated that an incident at the Route 7 bridge closure last week caused a dangerous situation for one of our officers and urged motorists to use caution, especially during the nights when the bridge is closed.

**PUBLIC COMMENT:**

Jim Larkin was present to continue the discussion on the design of the bridge that is being repaired on Route 7 just north of the Village Center. He would like to see a bridge that keeps with the historic nature of Sheffield. Chairman Hawver stated that she has discussed the bridge with the contractor and this is only a repair. Replacement of this bridge is being discussed within the next three years.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 7:40 PM.

Respectfully submitted:

Rhonda LaBombard  
Town Administrator

Documents reviewed at this meeting:

Rest of River Agreement

Berkshire County Education Task Force Planning Study ó Phase I Final Report

Letters of Interest for the Charter Review Committee

List of 2017 Alcohol License Renewals

Shared Services Invitation Letter